

Safety Program Coordinator

FSN#2009/21 (T)

Chauffeur (2 positions)

OPEN TO: All Interested Candidates

POSITION: Chauffeur, FSN-2; FP-CC, trainee

OPENING DATE: May 8, 2009

CLOSING DATE: May 21, 2009

WORK HOURS: Full-time; 48 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-CC

Ordinarily Resident (OR): FSN-2

The U.S. Embassy in Bangkok is seeking an individual for the position of Chauffeur in its General Services Office/Motor Pool Office(GSO/MTO), located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Drive motor pool sedans, station wagons, vans, trucks and/or buses used in transporting personnel, supplies and equipment for the embassy and supported agencies. Assignments may involve working extended hours, on weekends or on holidays.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of Secondary school (Mathayom 6); (2) One year's experience as a professional chauffeur; (3) Level II (limited knowledge) speaking/reading/writing English and Thai; (4) Familiarity with the Bangkok road system, the location of Thai government offices and nearby cities; (5) Must be able to drive and possess a valid Thai driver's license; (6) Must have basic automotive mechanical skill.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office

Attention: Recruitment

American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: bkkrecruitment@state.gov

Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT AND DRIVER LICENSE

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: MAY 21, 2009

FSN#2009/21

Chauffeur (2 positions)

OPEN TO: All Interested Candidates

POSITION: Chauffeur, FSN-3; FP-BB

OPENING DATE:	May 8,	2009

CLOSING DATE: May 21, 2009

WORK HOURS: Full-time; 48 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-BB

Ordinarily Resident (OR): FSN-3

The U.S. Embassy in Bangkok is seeking an individual for the position of Chauffeur in its General Services Office/Motor Pool Office(GSO/MTO), located at Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Drive motor pool sedans, station wagons, vans, trucks and/or buses used in transporting personnel, supplies and equipment for the embassy and supported agencies. Assignments may involve working extended hours, on weekends or on holidays.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of Secondary school (Mathayom 6); (2) Two years' experience as a professional chauffeur; (3) Level II (limited knowledge) speaking/reading/writing English and Thai; (4) Familiarity with the Bangkok road system, the location of Thai government offices and nearby cities; (5) Must be able to drive and possess a valid Thai driver's license; (6) Must have basic automotive mechanical skill.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 21, 2009

FSN#2009/29 (T)

Carpenter (2 positions)

OPEN TO: All Interested Candidates

POSITION: Carpenter, FSN-4; FP-AA, Trainee

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-AA

Ordinarily Resident (OR): FSN-4

The U.S. Embassy in Bangkok is seeking an individual for the position of Carpenter in its Facilities Management Office (FM) located at 120-122 Wireless Road, Lumpini, Pathumwan and Rajdamri Compound, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in carpentry and building construction trade including perform wood construction, renovation, installation, preventive maintenance, and repair on extensive range of small and large wood structures and wood accessories for various Government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of secondary school (Mathayom 6) or equivalent; (2) One year of direct experience in maintenance, repair and construction of carpentry as a fully qualified journeyman; (3) Level II (Limited Knowledge) speaking/reading/writing English and Thai; (4) Ability to operate various hand tools, power equipment, and instruments; (5) Ability to drive and possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

Carpenter (2 positions) OPEN TO: All Interested Candidates POSITION: Carpenter, FSN-5; FP-9 OPENING DATE: May 1, 2009 CLOSING DATE: May 14, 2009 WORK HOURS: Full-time; 40 hrs/week SALARY: Not Ordinarily Resident (NOR): FP-9 Ordinarily Resident (OR): FSN-5 The U.S. Embassy in Bangkok is seeking an individual for the position of Carpenter in its Facilities Management Office (FM) located at 120-122 Wireless Road, Lumpini, Pathumwan and Rajdamri Compound, Bangkok. BASIC FUNCTION OF POSITION: Perform full journeyman level in carpentry and building construction trade including perform wood construction, renovation, installation, preventive maintenance, and repair on extensive range of small and large wood structures and wood accessories for various Government held properties. **QUALIFICATIONS REQUIRED:**

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of

the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of secondary school (Mathayom 6) or equivalent; (2) Two years of direct experience in maintenance, repair and construction of carpentry as a fully qualified journeyman; (3) Level II (Limited Knowledge) speaking/reading/writing English and Thai; (4) Ability to operate various hand tools, power equipment, and instruments; (5) Ability to drive and possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/64 (T)

Engineering Assistant

OPEN TO: All Interested Candidates

POSITION: Engineering Assistant, FSN-8; FP-6, Trainee

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-6

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Engineering Assistant in its Facilities Management Office (FM) located at Rajdamri compound, Bangkok.

BASIC FUNCTION OF POSITION:

Work cooperatively within the Engineering Division, Facilities Management Office. The Jobholder will have primary responsibilities for quantity surveying, project supervision, inspection, collaborative responsibility in project design and drafting services.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in Civil or Structural Engineering; (2) Two years' experience in construction engineering field; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must have knowledge of construction engineering and techniques, as well as Thai and common international standards and codes; (5) Fluent in the Microsoft Office, AutoCAD, and Microsoft Project and have ability to read and understand architectural and structural plans, and building schematics; (6) Must possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/64

Engineering Assistant

OPEN TO: All Interested Candidates

POSITION: Engineering Assistant, FSN-9; FP-5 (Step 1 thru 4)

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-5 (Step 1 thru 4)

Ordinarily Resident (OR): FSN-9

The U.S. Embassy in Bangkok is seeking an individual for the position of Engineering Assistant in its Facilities Management Office (FM) located at Rajdamri compound, Bangkok.

BASIC FUNCTION OF POSITION:

Work cooperatively within the Engineering Division, Facilities Management Office. The Jobholder will have primary responsibilities for quantity surveying, project supervision, inspection, collaborative responsibility in project design and drafting services.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's degree in Civil or Structural Engineering; (2) Three years' experience in construction engineering field; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must have knowledge of construction engineering and techniques, as well as Thai and common international standards and codes; (5) Fluent in the Microsoft Office, AutoCAD, and Microsoft Project and have ability to read and understand architectural and structural plans, and building schematics; (6) Must possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/65 (T)

Refrigeration & Air Conditioning Mechanic

OPEN TO: All Interested Candidates

POSITION: Refrigeration & Air Conditioning Mechanic, FSN-4; FP-AA, Trainee

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-AA

Ordinarily Resident (OR): FSN-4

The U.S. Embassy in Bangkok is seeking an individual for the position of Refrigeration & Air Conditioning Mechanic in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in refrigeration and air conditioning trade. Perform duties involved in installation, renovation, modification, preventive maintenance & repair, rebuilding of machines, equipment, components and control devices associated with refrigeration and air conditioning systems; including cooling, heating, ventilation and air circulation system for various government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2)

One-year experience in maintenance, repair and installation of refrigeration and air conditioning systems; (3) Level II (Limited Knowledge) speaking/reading/writing English and Thai; (4) Ability to operate various hand tools, power equipment, instruments and computer; (5) Ability to drive and possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/65

Refrigeration & Air Conditioning Mechanic

OPEN TO: All Interested Candidates

POSITION: Refrigeration & Air Conditioning Mechanic, FSN-5; FP-9

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-9

Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Refrigeration & Air Conditioning Mechanic in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in refrigeration and air conditioning trade. Perform duties involved in installation, renovation, modification, preventive maintenance & repair, rebuilding of machines, equipment, components and control devices associated with refrigeration and air conditioning systems; including cooling, heating, ventilation and air circulation system for various government held properties.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent); (2) Two years' experience in maintenance, repair and installation of refrigeration and air conditioning systems; (3) Level II (Limited Knowledge) speaking/reading/writing English and Thai; (4) Ability to operate various hand tools, power equipment, instruments and computer; (5) Ability to drive and possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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FSN#2009/66 (T)

Electrician

OPEN TO: All Interested Candidates

POSITION: Electrician, FSN-4; FP-AA, Trainee

OPENING DATE: May 1, 2009

CLOSING DATE: May 14, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-AA

Ordinarily Resident (OR): FSN-4

The U.S. Embassy in Bangkok is seeking an individual for the position of Electrician in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok.

BASIC FUNCTION OF POSITION:

Perform full journeyman level in electrical trade including installation, preventive maintenance and repair work for electrical components and also extensive range of large and small electromechanical equipment.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent) in Electrical or equivalent; (2) One year's direct experience in maintenance, repair and installation of electrical system; (3) Level II (limited knowledge) speaking/ reading/ writing English and Thai; (4) Must be able to operate computer; (5) Must be able to drive and have a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/66

Electrician

OPEN TO: All Interested Candidates

POSITION: Electrician, FSN-5; FP-9

DPENING DATE: May 1, 2009
CLOSING DATE: May 14, 2009
VORK HOURS: Full-time; 40 hrs/week
SALARY:
Not Ordinarily Resident (NOR): FP-9
Ordinarily Resident (OR): FSN-5
The U.S. Embassy in Bangkok is seeking an individual for the position of Electrician in its Facilities Management Office FM), Rajdamri compound, American Embassy, Bangkok.
BASIC FUNCTION OF POSITION:
Perform full journeyman level in electrical trade including installation, preventive maintenance and repair work for electrical components and also extensive range of large and small electromechanical equipment.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of at least two years post secondary study at college or university (high vocational school or equivalent) in Electrical or equivalent; (2) Two years' direct experience in maintenance, repair and installation of electrical system; (3) Level II (limited knowledge) speaking/reading/writing English and Thai; (4) Must be able to operate computer; (5) Must be able to drive and have a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 14, 2009

FSN#2009/67 (T)

Preventive Maintenance Supervisor

OPEN TO: All Interested Candidates

POSITION: Preventive Maintenance Supervisor, FSN-6; FP-8, Trainee

OPENING DATE: May 8, 2009

CLOSING DATE: May 21, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-8

Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the Preventive Maintenance Supervisor position of in its Facilities Management Office (FM) located at the Main Annex compound, Bangkok.

BASIC FUNCTION OF POSITION:

Serve as the Preventive Maintenance Supervisor for Facilities Management. Provide advanced technical knowledge and skills in analyzing problems and determining solutions, and direct and supervise currently 18 multi-skilled tradesmen, foremen and plant operators to perform preventive maintenance services.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of high vocational school in Electrical, Mechanical, or Industrial field; (2) Four years experience at the journeyman level in maintenance and repair, construction, installation, test and commissioning the systems with a multi-trade industry/construction, with one year's supervisory experience; (3) Level 3 (good working knowledge) speaking/reading/writing English and Level 4 (Fluent) speaking/reading/writing Thai; (4) Must be able to operate Microsoft Office desktop applications; (5) Must be able to use and calibrate highly specialized equipment, e.g., fire alarm, power quality measurement "Fluke 43"; (6) Must possess a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

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Fax: 02-205-4928

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: MAY 21, 2009

FSN#2009/67

Preventive Maintenance Supervisor

OPEN TO: All Interested Candidates
POSITION: Preventive Maintenance Supervisor, FSN-7; FP-7
OPENING DATE: May 8, 2009
CLOSING DATE: May 21, 2009
WORK HOURS: Full-time; 40 hrs/week
SALARY:
Not Ordinarily Resident (NOR): FP-7
Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the Preventive Maintenance Supervisor position of in its Facilities Management Office (FM) located at the Main Annex compound, Bangkok.

BASIC FUNCTION OF POSITION:

Serve as the Preventive Maintenance Supervisor for Facilities Management. Provide advanced technical knowledge and skills in analyzing problems and determining solutions, and direct and supervise currently 18 multi-skilled tradesmen, foremen and plant operators to perform preventive maintenance services.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of high vocational school in Electrical, Mechanical, or Industrial field; (2) Five years' experience at the journeyman level in maintenance and repair, construction, installation, test and commissioning the systems with a multi-trade industry/construction, with one year's supervisory experience; (3) Level 3 (good working knowledge) speaking/reading/writing English and Level 4 (Fluent) speaking/reading/writing Thai; (4) Must be able to operate Microsoft Office desktop applications; (5) Must be able to use and calibrate highly specialized equipment, e.g., fire alarm, power quality measurement "Fluke 43"; (6) Must possess a valid Thai driver's license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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CLOSING DATE FOR THE POSITION: MAY 21, 2009

FSN#2009/71 (T)

Safety Program Coordinator

OPEN TO: All Interested Candidates

POSITION: Safety Program Coordinator, FSN-7; FP-7, Trainee

OPENING DATE: May 8, 2009

CLOSING DATE: May 21, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-7

Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Safety Program Coordinator in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok

BASIC FUNCTION OF POSITION:

Incumbent serves as the Safety Program Coordinator with responsibility for assisting the Administrative Assistant and Post Occupational Safety and Health Officer (POSHO) in carrying out the day-to-day functions of the Safety, Health and Environmental Management (SHEM) and Fire Protection Division (FIR) programs at post; assures that all government-owned and leased property meet all Departmental Requirements. Incumbent reports directly to the Administrative Assistant.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) A minimum of College or University studies in Business Administration or Environmental Science or related field; (2) Minimum two years' experience in the maintenance or construction field performing work related to occupational safety, health, and environmental programs for remote and complex facilities with two years' experience as construction supervisor; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Standard computer skills to include specialized software, database management, spreadsheets, or related applications.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

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FSN#2009/71

Safety Program Coordinator

OPEN TO: All Interested Candidates

POSITION: Safety Program Coordinator, FSN-8; FP-6

OPENING DATE: May 8, 2009

CLOSING DATE: May 21, 2009

WORK HOURS: Full-time; 40 hrs/week

SALARY:

Not Ordinarily Resident (NOR): FP-6

Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Safety Program Coordinator in its Facilities Management Office (FM), Rajdamri compound, American Embassy, Bangkok

BASIC FUNCTION OF POSITION:

Incumbent serves as the Safety Program Coordinator with responsibility for assisting the Administrative Assistant and Post Occupational Safety and Health Officer (POSHO) in carrying out the day-to-day functions of the Safety, Health and

Environmental Management (SHEM) and Fire Protection Division (FIR) programs at post; assures that all government-owned and leased property meet all Departmental Requirements. Incumbent reports directly to the Administrative Assistant.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) A minimum of College or University studies in Business Administration or Environmental Science or related field; (2) Minimum two years' experience in the maintenance or construction field performing work related to occupational safety, health, and environmental programs for remote and complex facilities with three years' experience as construction supervisor; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Standard computer skills to include specialized software, database management, spreadsheets, or related applications.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office

Attention: Recruitment

American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: <u>bkkrecruitment@state.gov</u>

Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: MAY 21, 2009